



Holy Family Junior National School

# **COVID -19 Risk Assessment**

## **March 2021**

This is a Live Document and subject to ongoing review.

<b>Risks</b>	<b>Risk Assessment</b>	<b>Control Measures</b>	<b>Responsible Staff Member</b>	<b>Reviewed</b>
Classroom	Medium	Social distancing rules	Class teacher	March 2021
SEN Support	Medium/High	SEN staff (including SNAs) work with one class in the morning, other in the afternoon. Time allowed between changing class to allow for necessary hygiene procedures School Support + only in Support classrooms Appropriate PPE provided	SEN staff Principal	March 2021
Classroom art materials	Medium	Art equipment assigned to each pupil and equipment to each pod	Class teacher	March 2021
Classroom stationery	Medium	Every child has their own personal stationery	Class teacher	March 2021
Arrival time (8.40 – 9.10)	High	Increased spacing between lines in the morning. Parents asked not to come onsite.	All Staff Initially ISM team thereafter	March 2021

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Playground	High	Staggered breaks Separate play areas	Teachers SNAs	March 2021
Playground First-Aid	High	Staff to wear appropriate PPE.	Teachers SNAs	March 2021
Playground Sudden illness	High	Take the pupil to the designated isolation space for COVID-19 suspected illness. Inform the parents	Teachers SNAs	March 2021
Aggressive or violent behaviour on the playground	Low	Observe social distancing guidelines	Teachers	March 2021
Are there students with disabilities including physical disability, vision impairment, hearing impairment, intellectual disability or mental health condition?	Medium	The suitability of the task is risk assessed. Ensure students understand teacher's instruction. Ensure access/egress is not restricted	Teachers SNAs	March 2021
Are there students whose first language is not English and who may require extra focus with respect to safety, health and welfare?	Medium	Ensure students understand teacher's instruction. Place signage in appropriate locations as directed by teacher	Teachers SNAs	March 2021

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Are there students with challenging behaviour that could increase the potential for injury to occur?	Medium	Amend school procedures for handling challenging behaviour	Principal	March 2021
Students with temporary illness or a chronic medical condition	High	The child in question will be taken to the Covid-19 isolation space and parents informed	All Staff	March 2021
Restricted access/egress	Medium	School plan for access/exit is in place	All Staff	March 2021
Parents on Site	High	School plan for access/exit is in place Parents encouraged to avoid coming on site JI parents use Main gate only	All Staff	March 2021
Visits to School	Medium	Visitors to school are by appointment only and visitors must come to front door. Visitors must wear masks and sign a visitors log	All Staff	March 2021

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Person/s on the premises without the knowledge of principal or other staff member	High	Ensure that all entrance doors to the school are closed Access by Main gate only during school hours Main door supervised by the Principal and secretary All other doors will be the responsibility of the staff. Staff should not admit anyone to the building.	Principal and Secretary  Teaching Staff	March 2021
Students being picked up by another parent/ guardian/ designated person	High	Establish a protocol whereby parents/ guardians inform the school if another person is to collect student other than designated	All Staff	March 2021
Unsuitable layout classroom	High	Workstations within classrooms are arranged to respect social distancing requirements	All Staff	March 2021

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Stress and effects of physical and mental health	High	Employee's and Children's serious health and safety concerns about their work environment are addressed. Focus on wellbeing, Mental Health and SPHE. Wellbeing Survey of Children and Staff. Staff informed of Employee Assistance Programme.	All Staff	March 2021
Contact with biological agents	High	If there is risk to exposure of a highly infectious agent, all members of the school community must take measures to avoid exposure where possible.	All Staff	March 2021
Working alone or in isolation	High	A Suitable means of communication is established with the lone worker, e.g. caretaker has mobile phone	Caretaker	March 2021
Accidents or emergencies	High	Foreseeable events have been identified. Personal protective equipment (PPE) is provided where required	Principal	March 2021

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Overcrowding; inadequate access and egress	High	Establish and follow school agreed procedures on maximum size of audience, control of exits/entrances etc. following Covid-19 social distancing	Board of Management, Principal and all staff members	March 2021
Extra-Curricular Activities & After School Activities	High	After School Activities and Extra Curricular activities suspended	All Staff	March 2021
Cleaning	High	Extra hours for cleaning each week. Cleaning common touch areas once during school day. Caretaker and cleaners check classroom supplies Staff responsible for their own work stations.	B.O.M.  Caretaker  Cleaners  All staff	March 2021
Personal Protective Equipment (PPE)	High	PPE is provided to each staff member on the return to work due to Covid-19 to include visor and medical grade mask	Principal	March 2021

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Ride On Lawnmower/ Pressure Washer/Strimmer	Medium	Equipment to be cleaned and sanitised after each use	Caretaker	March 2021
Staffroom	High	Sanitisation of hands on entry. Social distancing of 2 metres to be maintained. Tables and chairs to be sanitised after use. Use your own utensils. Sterilise hands on exit. 14 max in Staffroom. Library as overflow Perspex screens on tables Windows open at all times to increase ventilation	All Staff	March 2021
Break time on corridor	Medium	Visors can be worn when eating and drinking Social distancing by staff members Fire doors can be left open for ventilation	All Staff	March 2021
PE Equipment	High	PE equipment is to be cleaned on a regular basis, e.g,after use .  Children sanitise their hands on entry to PE hall and wash their hands after use  Hall roster reduced	B.O.M.  All teachers	March 2021



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Administering personal medication	High	Use gloves, an apron and a mask when administering personal medication and dispose of it appropriately. Social Distancing of 2 metres not to be maintained	All Staff	March 2021